

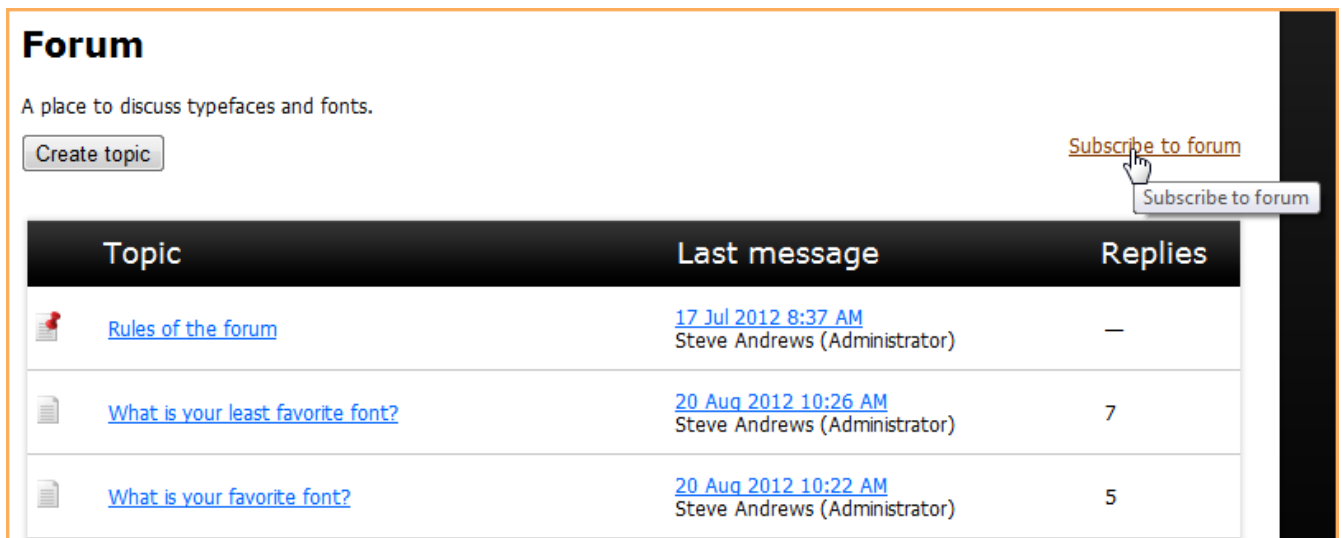
[Subscribing to the Discussion Forum \(for CSPs\)](#)

CSPs can subscribe to the Discussion Forum (for CSPs), or to individual topics within the forum.

Only CSPs can subscribe themselves to a forum or forum topic – *the subscription cannot be set up by an administrator*. Once you have subscribed, you can set the frequency of the email notifications (see below).




Subscribing to the entire forum

Login to the website and visit the [Discussion Forum](#) page and click the **Subscribe to forum** link above the topic list.



The screenshot shows a forum page with the following elements:

- Forum** header with a description: "A place to discuss typefaces and fonts."
- A "Create topic" button.
- A "Subscribe to forum" link with a mouse cursor hovering over it, and a tooltip that says "Subscribe to forum".
- A table with three columns: "Topic", "Last message", and "Replies".

Topic	Last message	Replies
 Rules of the forum	17 Jul 2012 8:37 AM Steve Andrews (Administrator)	—
 What is your least favorite font?	20 Aug 2012 10:26 AM Steve Andrews (Administrator)	7
 What is your favorite font?	20 Aug 2012 10:22 AM Steve Andrews (Administrator)	5

Once you have subscribed you will subsequently receive email notifications of updates to any of the topics in the forum with links to the new or updated topics.



The screenshot shows an email notification with the following content:

- Sender: **International Association of Typographers** SteveLiveTestSite@wildapricot.org
- Recipient: to me
- Subject: Forum [Forum](#) at [International Association of Typographers](#)
- Updates for 20 Aug 2012
- Content:
 - [What is your least favorite font?](#), 2 post(s), Steve Andrews (Administrator), 20 Aug 2012 10:26 AM;
 - [What is your favorite font?](#), 1 post(s), Steve Andrews (Administrator), 20 Aug 2012 10:22 AM;
- Footer: To unsubscribe go to your online profile page or use this link: [Unsubscribe](#)

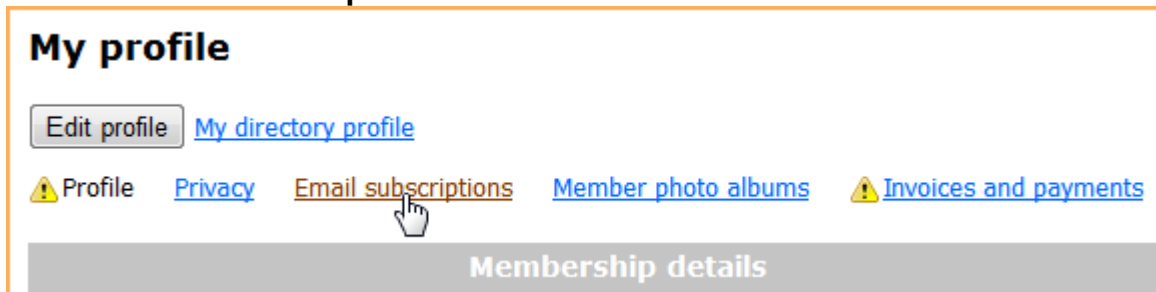
To unsubscribe, click the **Subscribed (Unsubscribe)** link that appears in place of the **Subscribe to forum** link, or click the **Unsubscribe** link in the email.

Frequency of email notifications & Changing forum settings

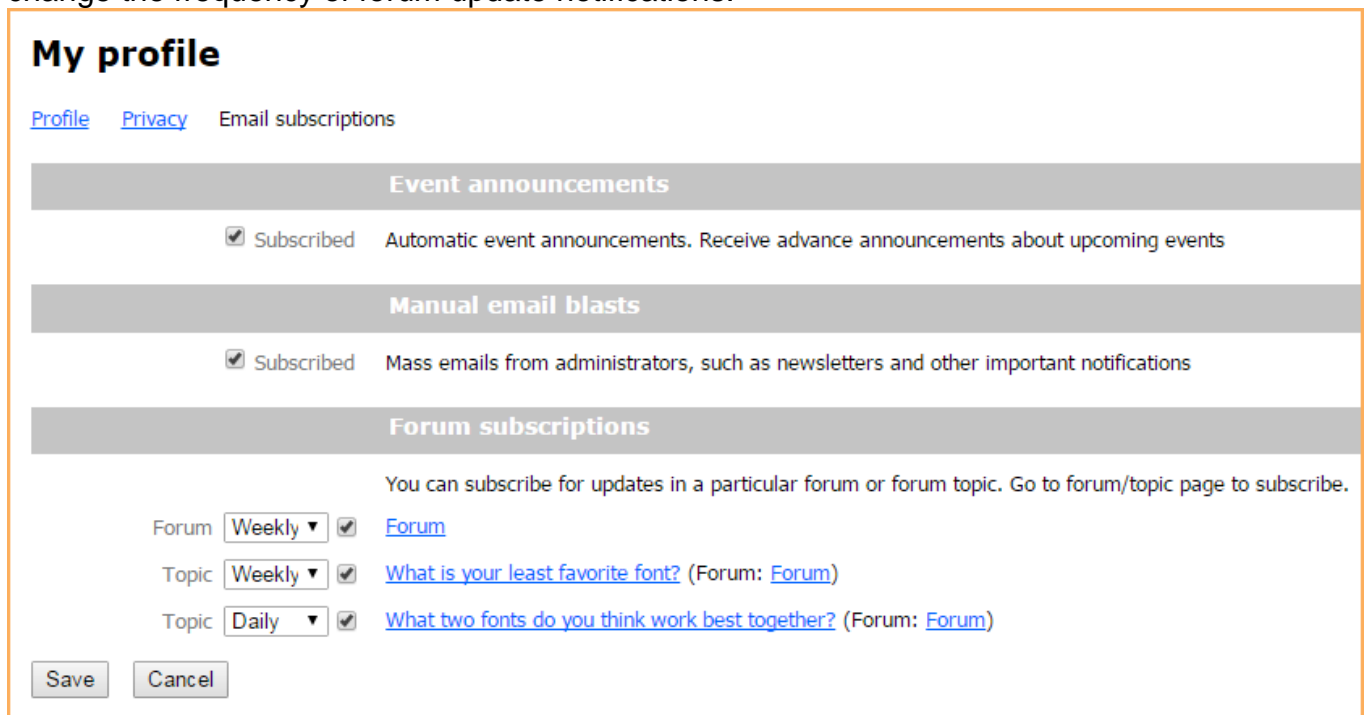
By default, email notifications of forum messages are sent on a **Daily** basis. You can change the frequency of the email notifications from daily to **Weekly** or **Immediately** – we recommend using **Immediately**. **Daily** forum notifications contain a summary of the previous day's updates. **Weekly** forum notifications are sent on Sunday night/Monday morning, and contain a summary of the previous week's updates.

To change you forum subscription settings:

1. Go to your profile.
2. Click the **Email subscriptions** link.



3. Click the **Edit profile** button.
4. In the **Forum subscriptions** section, you can unsubscribe existing subscriptions and change the frequency of forum update notifications.



5. To unsubscribe to a forum or forum topic, uncheck the checkbox beside the forum or topic name.

To change the frequency of the update notifications, click the dropdown and choose **Daily, Weekly** or **Immediately** – **Immediately is recommended**.

6. Once finished making changes, click the **Save** button.